UNM SCHOOL of ENGINEERING

*Department of Chemical and Biological Engineering*

# Course Subsitution Form

## Bachelor of Science in Chemical Engineering (BSCHE)

**Name:**_____ **UNM ID Number:**_____

**Phone Number:**_____ **UNM Email Address:**_____

**Catalog Year Used:**_____ **Concentration:**_____

**Estimated Graduation (Semester/Year):**_____

**PLEASE CONSIDER:**

| Course Number (Ex. CBE 101) | Title | Credit Hours | Sem/Year Taken | Grade | College/University |
|---|---|---|---|---|---|
| | | | | | |

**AS A SUBSTITUTION FOR:**

| Course Number (Ex. CBE 101) | Title | Credit Hours |
|---|---|---|
| | | |

OR

____ Engineering Technical Elective

____ Technical Elective

## REASON/JUSTIFICATION/EXPLANATION

(Please attach any additional information to this form)

I,_____, understand the following: Students in the Department of Chemical & Biologcial Engineering (CBE) must complete degree requirements as they are outlined in the catalog year in which they are following. Any exceptions to the those requirements require approval from the CBE Director of Undergraduate Programs. The student must provide a reason and/or justification as to why he/she should be allowed to complete degree requirements that are different from what has already been approved by CBE faculty. The CBE Director of Undergraduate Programs will then review the request. If approved, then the exception for the substitution will be granted. If it is not approved, the student must follow the degree requirements as they are outlined in his/her catalog year.

_____ _____

Student Signature Date

| **FOR OFFICE USE ONLY** | |
|---|---|
| **CBE Director of UG Programs - Dr. Eva Chi** | **CBE Program Advisement Coordinator - Sarah E. Domínguez** |
| APPROVED DENIED<br><br>_____ _____<br>Signature Date | Degree Checklist:_____<br>Degree Audit Exeption Request:_____<br>Email to Student:_____<br>Initial/Date:_____ |