



Instructions:

1. Fill out Box A.
  2. You will need to have a UNM faculty member or an advisor approved authority from another institution who can evaluate language proficiency verify that you demonstrate written and conversational proficiency equivalent to the college level of 4 semesters or are a native speaker.
    - a. A database of approved persons willing to evaluate proficiency in a language not taught at UNM is available at <http://advisement.unm.edu/> .
    - b. Speak with an advisor for any language not listed in the database for further steps.
- \*\*Spanish evaluation is not for domestic students. Your options are CLEP or passing upper division Spanish course credit.
3. Return the form to your degree granting college for approval of the request. It is up to the college to decide if this is applicable to your degree.

**Box A:**

Student Name: \_\_\_\_\_ UNM ID Number: \_\_\_\_\_  
UNM email: \_\_\_\_\_ Language: \_\_\_\_\_

**Box B:**

I certify that the above named student demonstrates written and conversational proficiency equivalent to the college level of 4 semesters or is a native speaker.

Name of person verifying language skill: \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**For Official Use Only:**

Approved: \_\_\_ Yes \_\_\_ No

Degree Audit Exception Submitted on: \_\_\_\_\_ by: \_\_\_\_\_