



Spring 2021 Undergraduate Advisement Form

Instructions to Student - Complete the following steps in order.

- STEP ONE:** Complete the form below using your LoboTrax Degree Audit, UNM Catalog, and info found on <http://cbe.unm.edu/>.
- STEP TWO:** Arrange a time to meet with your faculty advisor (ZOOM, phone, etc). Be sure to provide your LoboTrax audit.
- STEP THREE:** Submit this form to Sarah E. Dominguez by email (skielyk@unm.edu) after your faculty meeting. Sarah will then remove your academic advisement hold and email you and your faculty advisor to answer any questions you left for her on this form in the comments section. Sarah will also make any necessary updates to your LoboTrax degree audit and/or your academic record.

Name: _____ UNM ID Number: _____

UNM Email Address: _____ Estimated Graduation (Semester/Year): _____

Concentration: _____ Minor (optional): _____

(Bioengineering, Chemical Process Engineering, Environmental Engineering, Materials Processing, Semiconductor Manufacturing, or Undecided)

2nd Major (optional): _____

Did you participate in Undergraduate Research in Spring 2021? (check one) YES NO

If you answered yes, please answer the next two questions. If you answered no, skip the next two questions.

Was it paid or voluntary? _____

List the name(s) of UNM faculty and/or name(s) of the lab/company you worked for: _____

Spring 2021			Summer 2021		Fall 2021	
Course	Credit Hours	Anticipated Grade	Course	Credit Hours	Course	Credit Hours

Total Hours: _____ Total Hours: _____ Total Hours: _____

Questions/Comments/Concerns? Include any LoboTrax issues, if you need to change catalog year, update concentration, etc.

- Discussion Checklist: Graduate School Career Options/Search Campus Resources
- Shared Credit Program Departmental Honors

Student Signature: _____ Faculty Advisor Signature: _____ Date: _____

For Program Advisement Coordinator use ONLY		
Degree Checklist Update: _____	Exceptions requests sent for Degree Audit	Comments
SZADEGR Check: _____		
Hold Removal: _____		